

## A Message From IT

New students need to sign the iPad contract. Once that is done, we will then proceed with the setup of their new iPad.

Their parents need to:

- [Read the contract](#)
- [Sign the consent form](#) (iPad Contract)

The school will not issue iPads without a signed contract.

## Updated Information!! Student & Parent Emails

Students: please be sure that you enter in Archie your **new gmail address that you have created for Ms. Briz's class**. Keep in mind that there is a specific format for the creation of this email address. Below is a screenshot of her Archie posting from last week that refers to this.

You can enter in Archie your new gmail address by following the steps below:

1. Login to Archie
2. Click on your Username located on the top right corner
3. School Email = this is where the student new gmail address should be
4. Personal Email = this is where the parent email should be
5. Click SUBMIT (If you do not see a green check mark next to each box, it will not allow you to submit.)

This will allow students and parents to receive emails sent by staff and teachers.

**MOST STUDENTS HAVE SUCCESSFULLY COMPLETED THIS IN THEIR US HISTORY CLASS. PARENTS ARE ADVISED TO CHECK THE EMAILS ENTERED BY THEIR CHILD.**

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**Below in the blue box is a screenshot of Ms. Briz's Archie posting from last week. If you have questions regarding this, then please contact Ms. Briz: [christina.briz@archimedean.org](mailto:christina.briz@archimedean.org)**

### Homework August 14 - 17

If you do not have one already, with the help and consent of your parents, please set up a gmail email account.

1. Select your first initial, last name, archie @gmail. EX: [cbrizarchie@gmail.com](mailto:cbrizarchie@gmail.com)
2. This will allow you to enter my google classroom and to email me on a regular basis. Use your true first and last name to enter google classroom. DO NOT USE A NICKNAME.. Be sure that you can access Google docs, as you will be using this platform for writing assignments so that I may edit, correct, and send back to you with my neatly typed corrections.

