

## Section 4-2

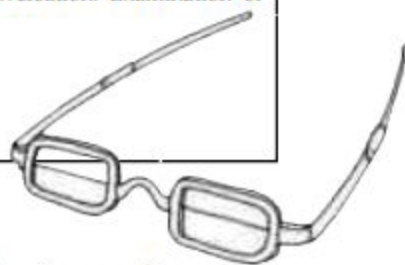
### HOMEWORK

#### Secrets to Business Success

Benjamin Franklin, who was very organized, used the following schedule for the 24 hours of the day.

THE MORNING Question. What good shall I do this day?	5	}	Rise, wash and address <i>Powerful Goodness!</i> Contrive day's business, and take the resolution of the day; prosecute the present study, and breakfast.
	6		
NOON	7	}	Work.
	8		
	9		
	10	}	Read, or overlook my accounts, and dine.
	11		
	12		
Question. What good have I done today?	1	}	Work.
	2		
	3		
	4	}	Put things in their places. Supper. Music or diversion, or conversation. Examination of the day.
	5		
	6		
NIGHT	7	}	Sleep.
	8		
	9		
	10	}	
	11		
	12		
	1	}	
	2		
	3		
	4	}	

SOURCE: *The Autobiography of Benjamin Franklin*, in *The American Tradition in Literature*, 4th ed., ed. S. Bradley et al. (Grosset & Dunlap, 1974) 1: 235–36.



**DIRECTIONS: Analyzing Information** Answer the following questions.

1. How many hours did Benjamin Franklin devote only to work? \_\_\_\_\_
2. How many hours did he sleep? \_\_\_\_\_
3. How did he prepare for work each day? How did he bring his work to a close?  
\_\_\_\_\_
4. Why do you think he included the two questions shown on his schedule for the day?  
\_\_\_\_\_
5. What else besides being organized does the hourly breakdown of Franklin's  
schedule tell you he was concerned about? \_\_\_\_\_